



## JOB ADVERTISEMENTS

The British Association of Prosthetists and Orthotists (BAPO) provide a job advertisement distribution service via the BAPO Secretariat. This is open to all organisations wishing to directly target members (Prosthetists and Orthotists) or Associates (Technicians, Assistants and Students). Job advertisements are copied and circulated to the appropriate section(s) by post.

### GUIDELINES

- Please complete the enclosed booking form and send it to the Secretariat by fax or email, accompanied by the text for your job advertisement (**in word format**). If you wish to include a logo or other graphic, please send by email.
- BAPO respectfully requests that the following text is included in your advertisement, “*applicants must be HCPC registered and preferably members of BAPO*”
- Your job advertisement will be approved for circulation and formatted to fit onto A4 paper. This will be sent to you by fax/email, for proof-reading and your approval.
- Once your approval is received, the advertisement will be copied and posted 1st class within 48 hours.
- Your advertisement will be displayed on our website and on NHS networks one week after distribution to BAPO members.

Job Advert To	Cost
1. Members(Prosthetists & Orthotists) and Associate Students	<b>£988</b> excluding VAT (Payment received with order) <b>£1087</b> excluding VAT (Invoice required)
2. Members (Prosthetists & Orthotists) and Associate Technicians and Associate Students	<b>£1318</b> excluding VAT (payment received with order) <b>£1429</b> excluding VAT (Invoice required)
3. Associate Technicians Only	<b>£372</b> excluding VAT
4. Associate Assistants or Associate Students	<b>£372</b> excluding VAT
5. Add colour printing to advert	<b>£56</b> excluding VAT

#### Please note:-

- Adverts for Technicians can only be accepted using options 2 or 3
- A maximum of 2 different positions can be advertised per booking
- Requests for job advertisement circulation will be processed on a first-come-first-served basis. Only one job advertisement will be posted per day
- Credit facilities are not available to clients/agents placing their first order
- Acceptance of orders is at the discretion of BAPO
- In the event of a cancellation, the client or agent will be asked to accept all legitimate charges raised at the discretion of BAPO



## JOB ADVERTISEMENT BOOKING FORM

COMPANY DETAILS.			
Company Name			
Address for Correspondence			
Contact Name	Title	First Name	Surname
Telephone No:		Fax No:	
Email Address:			

Job Advert To	Cost	✓
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Details	
Job advert title	
Do you wish to include your company logo?	<b>YES / NO</b> <i>Please delete as appropriate</i>

AUTHORISATION	
Name of person placing this order	Position
Signature	Date

**THANK YOU FOR YOUR ORDER**

Please send this form to the BAPO Secretariat

BAPO Secretariat: Sir James Clark Building, Abbey Mill Business Centre, Paisley PA1 1TJ  
Tel: 0141 561 7217 Fax: 0141 561 7218 Email: enquiries@bapo.com www.bapo.com